

**OLPH Parish Pastoral Council
Meeting Minutes
September 18, 2017**

PPC members present:

Fr. Jerry Boland	Y	Kevin Boyle	Y	Marty Guerrero	Y	Bob Michels	Y
Fr. Nick Kostyk		Cathy Condon	Y	Mike Hood	Y	Cindy Moody	Y
Fr. Isaac Lara	Y	Tim Daniels	Y	Mara Lindsay	Y	Bill Nelson	Y
		Laura Flentye	Y	Bill McCabe	Y	Bob Pirsein	Y
		Maria Grable	Y	Mark McKinley	Y	Rob Orr	Y

Opening Prayer offered by Bob Pirsein

Approval of August Minutes August minutes approved

Communication Update

Melissa Conroy is continually updating parish communications (Bulletin, eBLAST, podcasts, Twitter, website). Melissa will meet with website coordinator in October to discuss changes to website design and content. If you have suggestions for website changes, they should be emailed to Melissa. Melissa is coordinating the communication materials for the Planned Offertory Campaign in October.

Mike Hood introduced a discussion regarding the importance of consistency between ministries to ensure that all ministries communicate efficiently and effectively. PPC engaged in ongoing discussion about ways to invite, communicate and connect with more parishioners through the various modes of communication at OLPH. Any ideas, suggestions, concerns regarding communications can be directed to the PPC or Melissa Conroy.

Parish Council and Service

The first Sunday Service with the PPC-Each One, Bring One event will take place on Sunday, October 8th. PPC will sponsor the event and provide materials for parishioners to assemble 200 Emergency Brown Bag Meals outside the Parish Center during the time between 9:30 and 11:00 masses. PPC members have signed up to donate all of the supplies. Tables will be set up in the main walkway to the West of the Parish Center. Information about the Sunday Service with the PPC event will be in the bulletin and eBLAST for next 3 weeks. The goal of this PPC sponsored event is to build community/engagement, support Sr. Paulanne and the needs of local families as well as

out Sharing Parishes and to provide an opportunity for PPC members to meet with parishioners.

Transformation

Rob Orr gave update regarding the Parish Transformation Initiative. Rob reported that Each One, Bring One is the theme/focus of the Women's Club and Youth Ministry this year. The Transformation Team met with James Dollard to discuss how Transformation and Engagement teams can communicate and connect with parishioners regarding the importance of stewardship at OLPH. In addition, James and the Transformation team discussed the importance of helping parishioners develop an understanding of the different funds to which parishioners contribute- the General Offertory, Needy Family Fund, Annual Fund, etc. James and the Transformation Team also discussed budgeting and fund allocation for projects and initiatives facilitated by the Parish Transformation Team.

Rob Orr discussed the Digital Ministry and their hope to update the infrastructure and equipment used by their ministry and the Transformation Team. Transformation Team is engaged in ongoing discussion about how to best use South Vestibule videos to connect with and engage parishioners. Possible future digital tools for communication and engagement include larger monitors and speakers.

The Transformation Team continues to look at parish wide communications and discuss ways to streamline communications and reach more people.

Engagement

Mara Lindsay gave an update of the Engagement Committee and strategic plans for the 2017-2018 year. In collaboration with the Transformation Team and Melissa Conroy, the Engagement Committee is also focused on streamlining communications parish wide, updating the website and working to connect more parishioners with parish communications such as the weekly eBLAST. Mara Lindsay also reviewed the 2017-2018 goals for projects which will be facilitated by the Engagement Committee including OLPH 101 and a project/program/event that will celebrate ministries at OLPH and help other parishioners connect to ministries. Engagement Committee will also focus on processes for engaging and connecting new parishioners when they join OLPH.

Ministry Updates

Mike Hood invited PPC ministry liaisons to share updates or changes to any ministries. Discussion about succession planning for ministries when needed .

Emergency Ops Plan

Emergency Operations Planning team includes Jim Dollard, Julie Ruchniewicz, Mike Hrvojevic, Mike Hood, Amy Mills and Father Boland. EOP Team will completed 3 meetings over the next 2 months to create Emergency Operations Plan for OLPH. Plan will be communicated to all ministries upon completion.

Summit Planning

Father Boland- opened the discussion about the Summit by discussing the mission of the church as crucial for young people. Father Boland also emphasized that everyone has a role to play in the spiritual formation of our young people.

Mark McKinley reviewed ideas that were discussed at the Summit Planning Committee meeting. This year team would like to include more opportunities for discussion and participation and collaboration. Ideas for Summit event titlke include; It Takes a Parish, It Takes a Parish: Focus on Youth, Focus on Youth: It Takes a Parish, Reaching Our Youth, Strengthen Our Parish, Preparing Out Future. .

1) Content (Focus on Youth and Young Adult)

- Mike Hood will provide welcome and introduction
- Round table discussion with presentations from Youth from various groups at OL (GBS, Kairos, Loyola, service trip participants, SPRED, roundball) – Idea to video the youth and put together a video prior to the summit
Why/How did I get engaged, ask why peers are not engaged PPC members will contact Fr. Paddy, Randy McGraw, Cherie DiCesare, Amy Mills, Pat McGrath and other youth program facilitators to identify youth that would be effective presenters
- Father Pat McGrath will speak
- Break-Out discussion topic: What can your ministry (ministry leaders and participants) do to engage/invite youth?
- Case example of Ministry that includes youth in their work and how that works (Befriend a Family)
- Father Boland will reflect on and give a call to action to conclude the Summit

2) Logistics

- November 4th
- 8:30-11:00
- Continental Breakfast, drinks and snacks will be available

3) Invitations-Each One Bring One

Invite everyone and be inclusive. Bill McCabe, Mara Lindsay and Father Boland will collaborate to send a Save the Date email from Father Boland to ministry leaders by end of September. Goal is to connect with Ministry Leaders inviting them to invite others from their ministries in the Spirit of Each One Bring One. PPC ministry liaisons will make phone calls in addition to Evites and emails. Invites will be sent to former PPC members. PPC will also invite parishioners through Bulletin and weekly eBLAST communications.

Pastor's Report

Father Boland gave update on seminarians Justin and Mike and their interest in participating in specific ministries. Antonio will also join seminarians. Father expressed gratitude for the manner in which seminarians have been welcomed and engaged into parish life and ministry work here at OLPH. Father discussed the Solar Panel grant project at OLPH, a \$30,000- 60,000 grant for solar panels at OL as a way to create green energy in urban areas. OL does not have the funds to support long term future solar panel project but investors and/or parishioners could finance solar panel project. Community solar project would have a large impact on environment, job creation, money saving and tax incentives. Solar panel grant would be a long term project.

Father Boland discussed the many construction projects going on throughout the campus. Projects include Church plaza stairs, accessible ramp in front of Parish Center, renovation of elevator in Parish Center, 2nd floor of Parish Center is underway for parish offices and new meeting space (move October 6th from rectory to 2nd floor of Parish Center which will enable all parish employees to work communally in common space), front porch of rectory is complete.

Father expressed gratitude for the CHRP Team. Women's CHRP was this past week, renewing spiritual experience. Father Lara is launching RCIA program for this year. School year and RE have launch with enthusiasm and energy. Block Party was successful and well attended. Prayer Service with St. Peter and Paul community was a wonderful communal sharing experience, Bishop Kane gave a meaningful homily.

Closing Prayer offered by Cindy Moody

Minutes respectfully submitted by Mara Lindsay