

# OLPH Parish Pastoral Council

## Meeting Agenda

September 17, 2018

### PPC members present:

Fr. Jerry Boland	Y	Cathy Condon	Y	Mike Hood		Cindy Moody	Y
Fr. Nick Kostyk		Tim Daniels		Mara Lindsay	Y	Bob Pirsein	Y
Fr. Isaac Lara	Y	Laura Flentye	Y	Susan Logan	Y	Rob Orr	Y
		Maria Grable	Y	Tom Monticello	Y	Mark Ruchniewicz	Y
		Marti Guerrero		John Nicolau	Y	Lisa Salemi	Y

Randy McGraw and Melissa Conroy attend part of PPC meeting

**PPC Mission:** OLPH is a family of believers in Christ who strive to live according to his teachings. We take as our mission in the world the living out of the Gospel of Jesus.

### Opening Prayer *offered by Tom Monticello*

### August Minutes approved by PPC

### Recap of our 2018/2019 Goals

Laura reviewed the PPC goals for 2018-2019

1. Support Year Two of the new OLPH Youth Minister and the new youth ministry program.
2. Embrace the Renew My Parish process and its mission of greater vibrancy and vitality of our parish and parishes in the Archdiocese of Chicago, including implications for Divine Renovation. Develop avenues for an ongoing relationship with Parish Councils from St. Catherine Laboure, St. Norbert, & Our Lady of the Brook
3. Work to connect with and support our ministries at OLPH
4. Support, provide assistance and insight to Fr. Boland and OLPH parish community as we work through the current crisis in our Church

### Update on Communications Efforts at OLPH

Melissa Conroy attended PPC meeting and presented update on OLPH Parish Communications. Melissa presented updates/improvements to weekly OLPH Bulletin, Friday eNewsletter, Social Media and website. Melissa highlighted the inclusion of content related to weekly readings and Gospel as part of all communications/social media postings. Parish Communication priorities for Fall include the publication of the Annual Report and Planned Offertory information. Melissa shared a finalized version of Annual Report and samples of last year's Planned Offertory program brochure. PPC conducted a discussion about providing more information on specifics of giving at OLPH and including more specific/focused information from the Finance Council in communications about stewardship with respect to goals, processes, breakdown and additional specifics about giving at OLPH. Melissa will share this feedback with Jim Dollard.

Melissa continues to generate updates to OLPH Parish database records. Melissa reported an increase in new registrations and updated information for the database following communications requesting updated information from parishioners. Reminders to update personal/family information for the OLPH database will continue quarterly.

Melissa reported that the Communications Advisory Team is meeting monthly. There are currently 9 members. The Communications Advisory Team is still looking to add a few more volunteers. Melissa reported the significance and importance of this team and the ideas and feedback that have originated from the Communications Advisory Team since its inception last Spring. The Parish Seal is in the process of being created by a contracted artist, in collaboration with Melissa and Fr. Nick, and will be introduced later this Fall.

Melissa introduced the idea of creating a Google form for people interested in Ministry work at OLPH. When created, the google form can be linked to weekly eNewsletters, welcome emails, website etc. The goal is to help connect parishioners with Ministries. Melissa also reported that OLPH will feature focused themes included in communications, publications and signage during the seasons of Advent and Lent again this year as way to enhance inclusion and engagement and connection to faith.

PPC conducted a discussion about the importance of streamlining communication processes and procedures related to Parish Communications. PPC will support Melissa, Ministry Leaders, event chairs and parishioners as we work to create uniform processes, procedures and formats for Parish Communications.

### **Update on Youth Ministry Program Efforts at OLPH**

Randy McGraw shared update on Youth Ministry programs and participation from 2017-2018 and goals and hopes for 2018-2019. Randy expressed gratitude to Father Boland and PPC for ongoing support. Randy also expressed the ongoing challenge of communication with regard to Youth Ministry. Randy shared the significance of Flocknote as a mode of communication. Randy uses Flocknote to communicate with youth and their parents. There are currently 240 members of Flocknote.

Randy also expressed gratitude for Youth Ministry at St. Norbert's for inviting and including youth from OLPH in their programs and events. Randy gave examples of events/experiences that have engaged and created relationships with youth from St. Norbert's and OLPH. Youth Minister at St. Norbert's has provided mentorship, collaboration and support for Randy as he continues to grow and develop the Youth Ministry here at OLPH.

Randy presented the results (both qualitative and quantitative) of the Youth Ministry survey he conducted. Questions included 1) preferred ways to participate in Mass 2) preferred days/times to meet 3) preferred activities for Youth Ministry participation. Randy is working to create form letter for parents to request permission to communicate with the 184 survey participants that requested more information on Youth Ministry.

Randy reviewed and discussed specifics of Youth Ministry events from the 2017-2018 year. Randy reflected on the importance of providing a variety of activities/events and opportunities for youth participation. Randy reported that service related activities seem to engage the most consistent number of youth. PPC conducted further discussion about events for Youth Ministry including the suggestion to organize activities that included masses, community gatherings and service projects with Sharing Parishes.

Randy reported that he is in the process of forming a Parent Advisory Board. Randy expressed a desire to form a Teen Advisory Board as well. PPC liaisons volunteered to support Randy in the formation of these important Youth Ministry advisory boards.

Randy expressed the need for more adult volunteers to participate in and support Youth Ministry events. Looking to engage adults in Youth Ministry events and activities. Randy also expressed a desire for support with social media communications. Randy emphasized the importance of social media as a way to engage and inform youth about Youth Ministry events and activities. PPC will continue to support Randy in finding new ways to connect and build relationships with youth and parent community at OLPH. Randy also expressed a desire to provide Youth Ministry opportunities that have a more spiritual and religious focus such as a youth Scripture Study group and opportunities for discussion of weekly readings in addition to social and service events/activities. Father Boland suggested creating a 1-day retreat for freshman and sophomore youth.

### **Spotlight on Ministries**

Updates from last month's spotlights: John will introduce Spiritual Fitness Ministry at October Men's Club meeting. Liturgy planning team will continue to work on changes to greeter/usher ministry. Requests for

new Greeter/Usher volunteers will continue to appear in weekly Bulletin. Susan provided updates on the Kairos retreat program including dates for 2018-2019 retreats and specifics on the signup process for Kairos retreats. Susan also invited PPC members to spread the word on Fall Parent PET training sessions.

### **Feedback on Fr. McGrath's Presentation at St. Norbert's on 9/6/18**

PPC members presented update of Fr. McGrath's talk which was well attended.

### **Feedback on Church Crisis Listening Session on 9/5/18**

Father reflected on the Listening Session addressing the current crisis in the Church that took place at OLPH in early September. Father Boland reported that parishioners and participants gave powerful testimonies and positive suggestions. Father Boland encouraged parishioners to communicate with Church Leadership regarding current crisis in our Church. PPC members expressed gratitude to Father for his leadership and transparency with regard to this challenging time.

### **Update from the Pastor**

Father Boland shared reflections on the current crisis in our Church and gave suggestions for action steps to address the current crisis in the Catholic Church. Father Boland also shared the growing call for lay participation in Church governance/operations. Father Boland elaborated on the process of appointing Apostolic Visitor to look into McCarrick case and current crisis in the Church. Father emphasized the call for the creation of a board of lay people, which would require 2/3 of the cardinals would need to vote on this type of proposal. Bishops will meet in November. Father expressed hope and need for action from the November meeting of Bishops. Father also reflected on the long-term impact of this crisis and the time it will take for healing. Father Boland expressed hope that we will emerge as a stronger more hopeful Church. The Liturgy team is planning day of fasting and prayer on October 5.

The Archdiocese is organizing a Renew My Church Summit which will focus on Divine Renovation, on October 1<sup>st</sup> and 2<sup>nd</sup>. Divine Renovation is a program developed by Father James Mallon, which focuses on Church vitality and spiritual and structural transformation and renewal. OPLH has a team that will attend the Renew My Church Divine Renovation Summit. The hope/goal of the Summit is to enhance engagement and to energize the faith community and continue to reach out and evangelize and engage.

Father Boland presented a Capital Campaign update. JNKA Architects are in the process of creating design suggestions for Phase 2 projects for Capital Campaign funds including the Parish Center 3<sup>rd</sup> floor, Glenview Road renovations and McDonnell Hall renovations. A second town hall meeting will be held in late Fall to further discuss Capital Campaign project proposals.

Father Boland clarified the separation of OLPH Needy Family Fund and Catholic Charities. Father described recent communications clarifying the specific guidelines for donating to Needy Family Fund and identifying the Needy Family Fund as separate from Catholic Charities. Father Boland also explained the importance of defining processes and providing oversight for this significant fund. Father expressed gratitude for Sr. Paulanne and her work with the Needy Family Fund and with the faith community at OLPH. Father also expressed the importance of the generous donations to the Needy Family Fund and the broad impact of these funds.

Father Boland explained the purpose and importance of the 360 By Design Performance Development initiative to help support him in his ongoing leadership and ministry work.

### **PPC Sub-Committee: Summit Team Update**

Father gave brief background of history and purpose of Annual Summit and emphasized the importance of bringing people together to energize, inform and engage the faith community at OLPH. The Summit planning team present agenda, guest speaker and possible themes for the 2018 Annual Summit. PPC chose Growing in Grace: Renewing our Faith and Renewing our Church for the 2018 Summit. PPC also discussed

the importance of opening invitation to all interested parishioners and the possibility of Live Streaming Summit.

**PPC Sub-Committee: Service Update**

PPC will sponsor communal Emergency Brown Bags service project on October 14<sup>th</sup> between 9:30 and 11:00 masses. Service/community event will be held in the walkway to the west of the Parish Center. PPC members will donate supplies to assemble 200 Emergency Brown Bags to be assembled by mass attendees leaving 9:30 masses or arriving for 11:00 mass. Goal of PPC sponsored service projects is to create opportunity for fellowship, engage with parishioners, build community and support the Sharing Ministry.

**Update on September's Finance Committee Meeting**

Tom provided written and verbal report of most recent Finance Council meeting. Finance updates include information about Give Central, an online organization that facilitates donations, OLPH Parish and school budget and expenditure updates, completed and proposed Capital Campaign projects.

**Emergency Operations Plan**

Training presentation has been finalized and submitted. OLPH team will receive EOP Training in the communing months.

**Closing Prayer *offered by Bob Pirsein***