

**OLPH Parish Pastoral Council
Meeting Minutes
July 16, 2018**

PPC members present:

Fr. Jerry Boland	Y	Cathy Condon	Y	Mike Hood	Y	Cindy Moody	Y
Fr. Nick Kostyk		Tim Daniels	Y	Mara Lindsay	Y	Bob Pirsein	Y
Fr. Isaac Lara	Y	Laura Flentye	Y	Susan Logan	Y	Rob Orr	Y
		Maria Grable	Y	Tom Monticello	Y	Mark Ruchniewicz	Y
		Marti Guerrero	Y	John Nicolau		Lisa Salemi	Y

PPC Mission: OLPH is a family of believers in Christ who strive to live according to his teachings. We take as our mission in the world the living out of the Gospel of Jesus.

Opening Prayer offered by Mara Lindsay

Approval of Minutes

Parish Council members voted to approve May Minutes

Welcome to New PPC Members and Ice Breaker

Laura facilitated a community building activity for Parish Council members to get to know one another/find commonality/build relationships.

Review By-Laws of the Parish Council

Maria Grable facilitated an overview/review of the parish Council By-Laws. Discussion regarding by-laws emphasized the importance of supporting the mission and vision of OLPH Parish, supporting Father Boland, supporting the work of the many ministries at OLPH. By-Laws outline PPC focus on setting annual goals, communicating/sharing parish related information, creating a culture and community of faith and positivity.

Ministry Liaisons

PPC Ministry Community Liaisons Pairings/Finance Liaison

Laura presented the representatives for Finance Liaison and PPC Ministry Community Liaison pairings. Father Boland expressed the importance of the roles of Finance Liaison and Ministry Community Liaisons. Liaisons help support various ministries and councils at OLPH and communicate important information between ministries and PPC.

Role and Expectation of PPC Ministry Liaisons

Father Boland emphasized the importance of PPC Ministry Liaisons explaining that the ministries are the engine of the parish. Father Boland further explained that making the link between ministries and OLPH and the larger vision of the parish is important to the vitality of OLPH. Liaisons help support needs, goals and initiatives of the many ministries at OLPH. Liaisons also help new ministries as they form. Additionally, liaisons may help with ministry leader succession planning. Liaisons help make connections between ministries and parish, provide support and affirmation and help problem solve as needs and challenges arise.

Plan for Spotlight on Different Ministries

Bob Pirsein introduced the idea to invite PPV Ministry Liaisons to share updates on specific Ministries at PPC meetings. Each month PPC will highlight specific ministries.

- August-Education – Spiritual Enrichment* - Tim/Susan/Maria
**include report on youth ministry*
- September-Liturgy and Worship - Rob/Bob
- October-Parish Life - Cindy/John
- November-Human Concerns - Marti/Mark
- December-Education/School Age - Cathy/Lisa

Update from the Pastor

Father Boland reflected on the importance of beginnings as a time to set goals, express hopes and dreams, begin projects, expect the unexpected. Father Boland expressed gratitude for the Parish Council volunteers and the enthusiasm and talent and commitment of each PPC member. Father also expressed the importance of PPC members role as “eyes and ears of the parish” and the importance of supporting and facilitating positive energy, creating solutions, creative problem solving and providing support and building relationships.

Renew My Church active engagement planning stage for our grouping will begin in the near future. Father Boland encouraged us to begin thinking about Renew My Church as an opportunity to share resources, learn from one another, support our schools, share new ideas for Religious Education programs. The goal of Renew My Church is to support vitality and growth in our parish communities. Father Boland introduced the Devine Renovation initiative which focuses on building parish vitality, reallocating resources, becoming more strategic about evangelization. OLPH will create a Devine Renovation team comprised of parish staff and parishioners.

The planning process has begun for the second phase of the Capital Campaign. Father reviewed information shared at Town Hall meeting which took place on July 9th. JNKA Architects will continue to gather information to create a “master plan” for capital projects at OLPH. Parish Council will then be asked to help Father Boland prioritize phase two Capital Campaign Projects.

Father Boland is entering his 5th year as Pastor at OLPH, part of 5th year includes an evaluation/discernment process. PPC members will be asked to participate in this process with Father Boland.

This will be a year of many blessing and challenges all of which will help us build upon the vitality of the OLPH Parish Community.

Goal Setting for 2018/2019

Laura explained the importance of annual goal setting for the Parish Council. Laura asked PPC members to email her with suggestions for goals for the 2018-2019 PPC year. Ideas will be synthesized and discussed at the August meeting.

Update on Transformation

Rob presented background on the Parish Transformation Process for new PPC members. He explained that the goal of transformation implementation team was to help facilitate goals, hopes and dreams that emerged from Transformation Process. Rob expressed the idea that Transformation has become engrained

into the culture and community at OLPH. Rob presented the vitality and participation at 6:30 and 8:30 daily masses as living examples of the Transformation Process in action.

Rob further explained that Transformation has shifted focus from larger initiatives to smaller gatherings, speakers, and events that fosters communio in a way that brings multiple generations together. Rob shared update on the summer kick-off concert with Job Konz.

Rob explained that the focus of Transformation for the coming year will be Catechesis and what it means to build a personal relationship with God. Transformation will organize speakers and small gatherings to bring community together around this focus area. Rob also presented next steps for Transformation Process. Ideas include focus on evangelization, Renew My Church and working with parishes in our grouping to share ideas and create opportunities for collaboration, join with Engagement, move toward focus on personal transformation. Rob shared the many accomplishments that were inspired by Transformation, the ongoing challenges that remain and the power and presence of the spirit created by the Transformation Process.

Mike reintroduced the idea of bringing together Parish Councils from all parishes in our grouping. Mike talked about the importance of building relationships in an informal, neutral setting, sharing mass together, and sharing hopes, dreams and challenges in our parishes. PPC discussed the idea of scheduling a second meeting with Parish Council members from parishes in our grouping. Father Boland emphasized the importance of building relationships between and among parishioners in parishes grouped together for Renew My Church.

Update on Capital Campaign Town Hall Feedback on the meeting

PPC members shared reflections on the Town Hall Meeting, July 9th. At the Town Hall meeting, Father Boland and the JNKA Architectural firm outlined potential plans for projects including updates to McDonnell Hall, Parish Center potential updates, Glenview Road rehabilitation/design ideas. PPC members shared reflections regarding the ideas that were shared by parishioners at the Town Hall meeting. OLPH has received 200 responses to Capital Campaign survey. OLPH will hold a second Town Hall in the coming months to continue to process of creating a “master plan” For capital projects.

Update on Communications Projects Chamber of Commerce Welcome Packet

Melissa created insert for Glenview Chamber of Commerce Welcome Mailing – 150 packets sent out.

Glenview Summer Fest

Karen Navarre and Julie Lee co-chaired event this year and put tremendous time and thought into creating an engaging and meaningful booth that was representative of the spirit and mission of OLPH. All volunteer slots were filled by both adults and RE student volunteers. Table included snacks, games, information about OLPH Parish and OLPH school, donations were collected for the Needy Family Fund, 1 individual signed up as a new parishioner.

Updates on the Communications Advisory TEAM

Team meets once per month and met four times since inception. The goals of the CAT are to support Melissa in the many communications projects and initiatives at OLPH. Projects include creating a standardized graphic parish identity, a universal visual strategy with common logos and graphic design. The CAT is also working with developer to update and enhance OLPH website. CAT will also work to update Parish database. CAT is looking for more members, contact Melissa Conroy if you are interested.

Update on Engagement Committee & Sharing Ministry

Engagement Ministry is organizing three Service Sundays this summer to restock sharing room; Breakfast Sunday, Lunch Sunday and Dinner Sunday in July and August. Sharing room serves 29 agencies and these initiatives help boost food donations. In 2018-2019, the Engagement Ministry hopes to reinstitute Neighborhood Masses and will continue the OLPH 101 series starting in January 2019.

Implementation of Parish Emergency Plan

Mike Hood

9:00-9:05

Mike Hood provided context and background for the design and implementation of the Emergency Operations Plan. The process has been ongoing for the past year. Team includes Father Boland, Jim Dollard, Mike Hrvojevic, Mike Hood, Amy Mills and Julie Ruchniewicz. Goal was to create Emergency Operations Plan. EOP was approved by Archdiocese. Next steps include training key personnel and ministry volunteers. Team will create PowerPoint and facilitate training sessions. Plan will include weekly calendar update of all meetings and events on campus including participant and location details.

Preliminary Discussion of PPC Summit

Discussion regarding the OLPH Summit. Father Boland explained that the goals of the Summit are to bring together ministries and leadership within the parish and to discuss issues that are relevant to the parish. Past topics include discussions regarding hopes and dreams for OLPH, Ladato Si, Parish Transformation and youth engagement. Summit has broadened reach to invite/include ministry leadership and participants.

Summit Committee for 2018:

Cindy Moody
Mara Lindsay
Mike Hood
Rob Orr
Cathy Condon
Maria Grable
Tim Daniels

Closing Blessing offered by Father Boland