

**OLPH Parish Pastoral Council (Joint Meeting with Finance Council)  
Meeting Minutes  
May 23, 2022, 7:30 PM Parish Center**

**PPC members present:**

Fr. Jerry Boland		Mark Cullum		John Nicolau	X	Gretchen Zagzebski	X
Fr. Patrick Kizza	X	Steve Schmidt	X	Mike Wycklendt	X	John Simons	
Susan Logan	X	Lisa Salemi		Tom Monticello	X	Patti Lawler	
Tom O'Brien	X	Mark Ruchniewicz		Bridget Baumstark	X	Sara Carsten	X

**PPC Mission:** OLPH is a family of believers in Christ who strive to live according to His teachings. We take as our mission in the world the living out of the Gospel of Jesus.

**Opening Prayer offered by Gretchen Zagzebski**

**Pastor's Update**

Fr. Patrick Kizza provided an update on a number of topics.

Covid counts are increasing and we are encouraged by the Archdiocese to wear masks in public indoor locations, as stated in the OLPH newsletter.

Stephanie Klatt, daughter of Lorraine Klatt and sister of Michael Klatt, died suddenly on Saturday, May 21, and the funeral will be held next week on Tuesday.

Fr. Jerry Boland sends his greetings from his sabbatical abroad.

**Parish Pastoral Council Overview Update**

Tom O'Brien reviewed the mission and three annual goals of the PPC. Its primary function is as an advisory group to the Pastor, and to serve as a liaison to the rest of the parish. The primary goals for the 2021-2022 year have been:

- Support re-opening and ministry re-engagement
- Support Renew My Church
- Support Fr. Patrick Kizza during Fr. Jerry Boland's sabbatical

A summary of the 65+ ministries, organized across 5 communities, was provided. PPC members are aligned with each of the communities, with a role of supporting, affirming and facilitating communication with them.

The key annual events sponsored by the PPC, the OLPH Summit held in November and Ministry Appreciation Mass and Reception held earlier in May, were summarized. Both were well attended given the measured return to in-person activities. Highlights and selected learnings from the events were shared.

The membership of the PPC was reviewed, including the five new members who will be joining for the 2022-2023 year. PPC members ending their terms were acknowledged and thanked: Lisa Salemi, Mark Ruchniewicz, Susan Logan, and Tom Monticello.

## **Finance Council Report**

Bob Michels reviewed the mission and role of the Finance Council. Its primary function is as an advisory board to the Pastor. Every month, the finances are reviewed. The parish and school finances are reviewed separately, but are also connected. The parish provided approximately \$980,000 to the school last year as a subsidy. The health of both the parish and school are mutually reinforcing. The budgets created need to be approved by others in the Archdiocese. Review and input is also provided to Sister Paulanne's Needy Family Fund. Reporting took place regarding the To Teach Who Christ Is capital campaign. Input is provided to electronic Giving, other programs such as the Playdium, fundraising approaches such as the Queen of Hearts raffle, and Buildings and Grounds needs.

The OLPH school report is very positive. The transition through the Covid time has been handled well. Tuition and fundraising are the primary sources of income, with approximately 25% coming from the parish. The approximately 800 students in the school is right on budget, fundraising overachieved by \$270K, and expenses have been well managed and are likely a couple hundred thousand dollars under the budget.

The Parish expenses have been managed well and are on target. Sunday and Holy Day collections are down about 10% from last year at this time. The difference is approximately equal to the value of the "catch up Sunday" income of \$275K from last fiscal year. Discussions are being held regarding updating the message communicating the status and need, clarifying that expenses are up and commensurate increased donations are requested. Mass attendance is down 30-40% from 2019 (pre-Covid). Overall, the combined giving total is down approximately \$180K.

The school is increasing tuition by 5%, bringing it more in line with other Catholic schools in the area, and a technology fee of \$200 per student will be put in place. Teacher salaries have been an issue receiving focus. A new program has been put in place to provide a bonus to teachers, similar to some other schools, and it has been approved and funded for a couple years. It is expected to be sustainable into the future.

The To Teach Who Christ Is (TTWCI) campaign is completed. There are three projects left, and just over \$1 million in funds remaining. Over \$600K in pledges did not materialize, for a variety

of reasons. Efforts were made to have the pledges fulfilled, including distribution of letters, although few additional funds have been received. In parallel, due to economic conditions and inflation, the cost of building projects has increased. The remaining projects include the Centennial room, McDonnell Hall project, and Glenview Road landscaping. The signage that was part of the Glenview Road land project has already been approved and allocated, and is expected to be in place soon. The general Centennial Room project plans were solidified, and bids are being pursued. The scope of the McDonnell Hall project will be reviewed with Fr. Boland upon his return.

Within the Buildings and Grounds arena, the roofing project is a significant one that had a master plan created a few years ago. A couple buildings have been completed, and a couple more are already planned. The Playdium is a larger one and is anticipated for summer 2023.

**Closing Prayer offered by Sara Carsten**