

**OLPH Parish Pastoral Council  
Meeting Minutes  
July 20, 2020 7:30 pm via Zoom Conference**

**PPC members present:**

Fr. Jerry Boland	X	Mark Cullum	X	Steven Schmidt	X	Cindy Moody	X
Fr. Larry Basbas	X	Tim Daniels	X	Tom O'Brien	X	Bob Pirsein	X
Fr. Patrick Kizza		Lisa Salemi	X	Susan Logan	X	Mike Wycklendt	X
John Nicolau	X	Maria Grable	X	Tom Monticello	X	Mark Ruchniewicz	

**PPC Mission:** OLPH is a family of believers in Christ who strive to live according to his teachings. We take as our mission in the world the living out of the Gospel of Jesus.

**Opening Prayer offered by Maria Grable**

**Approval of Minutes**

Mike Wycklendt presented the June minutes to the members of the PPC. Susan Logan pointed out that the number of attendees allowed in the church, as specified in the minutes, was 10, but should be 50. The change was made. A motion was then made to approve the minutes, as amended. The motion was seconded, and the minutes, as amended, were approved.

**Update from the Pastor**

Religious Education (RE)

Margaret Waldron has been hired as the new RE Director. She previously was the RE director at St. Athanasius. Margaret focuses on faith formation, not only for the children but also for their parents. She also has a strong background in technology, which could be critical now more than ever. While at St. Athanasius during the pandemic, she engaged the students and parents in e-RE.

We are still waiting for a reopening plan for RE.

Director of Finance

Today, Mary Lynne Januszewski was appointed as the new Director of Finance to succeed Jim Dollard. She has been the CFO for Chicago Lighthouse for the Blind, and has been on the finance counsel for her parish (Holy Cross in Deerfield) for many years. She'll be working part-time for a few weeks, and about a month from now will begin working full-time. Jim Dollard will be

working on Saturdays and Sundays during the transition. The transition will be complete by September 15.

### Masses

The drive-in masses in the parking lot have started and have been very well received. Masses in the church can now have 82 attendees (the maximum number possible for maintaining 6 feet of distance among all attendees). Most attendees have been cooperative with social distancing and masks. The parish keeps track of who was at each liturgy for contact tracing purposes in the event an attendee tests positive. Next Sunday at 9:30 am, mass will be held in the Playdium, which can accommodate 140 attendees.

Facilities is still looking at the most effective ways to disinfect. A spray can be used. It takes 10-15 minutes to apply, 10 minutes to dry, and then the space can be used again. It's much more effective than wiping. The parish will probably get several more units that will continue to be used in the church and later in the school when it reopens.

As more church services are scheduled, there is more pressure on turning over the church between services. The parish has to be careful not to overload the schedule. There is going to be an appeal for more greeter/ushers.

### Confirmation and First Communion

The parish scheduled 18 liturgies to accommodate all the children who did not make their sacrament in the spring. So many liturgies are needed because the church can only have 8-9 children at each liturgy. The liturgies start the first week of August and should be finished by mid-September. Each ceremony will be very similar to what would have occurred in the spring, only much more intimate. Each child can have 8-9 guests.

### Campus Opening for Other Meetings

There is no green light yet for opening the rest of the parish campus for meetings. When it does come, it will be a very slow process.

### School

Ten days ago, the Archdiocese released an opening plan for parish schools. Dr. Mills anticipated a lot of the suggestions. Children will be in cohorts. If a child or teacher tests positive for COVID the cohort will quarantine. The school is prepared to go to full/partial e-learning as needed.

School enrollment is consistent with what was planned before the pandemic.

### Finance

Financially, the parish is behind in collections. Collections were strong in March and April, but weaker in May. June-August traditionally are the weakest months. The PPP loan has allowed the parish to keep 120 employees employed. There have been no layoffs or cutback in anyone's hours. The PPP loan has created stability from a financial point of view. The parish is about even with

collections plus the PPP loan, which puts the parish in great shape. Parishioners have made tremendous sacrifices. More parishioners have signed up for give central.

### Centennial

The parish will need to postpone the conclusion of the centennial year until we can have large a community gathering.

### **Other Matters**

#### Bylaws

Susan Logan asked everyone to review the Bylaws prior to the next meeting to make sure the Bylaws are current. If anyone sees something that may need to be changed or updated in the Bylaws, please send an email to Susan to let her know.

#### Confidentiality

Susan Logan read the confidentiality agreement that everyone signed last year to remind the PPC members of the responsibility to abide by the agreement.

#### Ministry Assignments

Susan Logan reviewed and confirmed the ministry assignments. Each PPC member should reach out to his or her assignments over the course of the next month.

#### Dates for Summit and Ministry Appreciation

March 14, 2021 is the new date for the ministry appreciation mass and reception.

The scheduled date for the Summit, November 7, remains the same. It will likely be an “E-Summit.” Susan will send an email to invite PPC members to be on the Summit Committee. The Committee will look at what was done last year and discuss: What went right? What should we continue? What would a virtual Summit look like? What are possible topics? Who are possible speakers?

#### PPC Goal Setting

Father Boland described the following goals for the PPC this year:

**1. Oversee the re-opening process.**

How do we get the parish back up and running? If there’s a surge or a second wave of infection, how do we hold the parish together while dealing with more restrictions? The parish should be prepared for setbacks. How is the mission of the parish impacted by the reality of what’s happening in the world? How do we address this at the same time that the parish is onboarding three important positions?

**2. Expedite Renew My Church.**

The Archdiocese wants to “fast-track” Renew My Church because of the impact the pandemic is having. How do we “fast-track” when people can’t meet? We may be asked to begin the dialogue of Renew My Church earlier than anticipated, and may begin in a Zoom format. St Catherine’s and St. Norbert’s schools are in very challenging circumstances

with enrollment. The schools will be a crucial element of the Renew My Church process. The Renew My Church dialogue won't begin until everyone has the basic foundation for the process.

**3. Address the spiritual impact of the pandemic.**

We might have to be creative in the support structure our parish provides for its members. There may be several parishioners who lose their jobs, and it could be economically challenging moment. We may have to be nimble with support the parish provides.

Deanery Update

Maria Grable is going to attend a Deanery meeting tomorrow and plans to give a Deanery update at the next meeting. The Deanery update will be on next month's agenda

CHRP

CHRP is providing a program on new leadership focusing on how we train leadership in our parish to lead from a Christian perspective? A discussion of this program will be added to next month's agenda.

Other New Business

There was no other new business to discuss

**Closing Prayer offered by Susan Logan**