

Minutes of the Parish Pastoral Council Board Meeting August 18, 2008

The First Meeting of the OLPH PPC was called to order at 7:30 p.m.

All Council Members were present.

Dana Hayes offered the opening prayer.

Mike Burton welcomed everyone back.

Ministry night recap:

- The proposed structure of the council was remarkably well received.
- Mike thanked Char and Dana and other members who worked on the evening.
- Mike mentioned that the details of how to conduct ministries are still unanswered.
- The five Communities were announced and introduced with good enthusiasm from attendees.
- 25 people representing 18 ministries attended.
- We had positive feedback from most attendees.
- Some individuals questioned why the ministry they represented was grouped in certain communities and asked to be connected to other ministries/communities they felt they had more commonality with. After discussion, it was decided by the PPC to leave ministries as they are grouped for now.
*exception might be Bereavement since they were being formed as the task force did groupings and we were not sure as to how they might shake out. They would like to be a part of Liturgy and worship. Kathy will talk with Dave Kalina to get his perspective.
- A short discussion followed emphasizing the need to give more warning time to calling group meetings for community- an attempt should be made by the chairman to adjust calendars with various ministries for next year.
- The council decided the Power Point Presentation that was shown to the ministry leaders present at the meeting should be sent to all ministries (hard copy). Char will see to it that that process is completed before the next meeting.
- It was decided Altar Servers should be part of liturgy/worship-Fr. Marek is now heading up that ministry.
- It was decided that on ministry day, we should break out all ministries into community tables.
- It was agreed that Project Linus is part of Women's Club.
- It was decided that PPC should set up a meeting with parish staff to explain how PPC is changing, and how they (staff) can be supportive to the PPC. Fr. Hickey felt it would be beneficial to our group. Every other Monday at 1:00p.m.they meet as a staff. One of these meetings might provide a good opportunity to meet with them.

Ministries Faire Weekend

- Ministries Faire Weekend will be held Sept 20 and 21, 2008-including ALL masses –Kathy and Erin will investigate Fr.'s recommendation to move to South entrance area.

- Erin and Kathy will coordinate the weekend. Foods will include-coffee/donuts/wine/cheese/crackers/lemonade.
- Mike requested Erin and Kathy create sheets with purpose/definition of all ministries/main contact/commitment to be available that day. Signs will be made for community/ministries.
- Decided information should be included on the web site/bulletin, August 31, Sept 7 and day of.
- Ministry Tables to be grouped and decorated by community colors.

Screening Process-Seating of New Members

Discussion followed for the need for new members for the council, and the process of how to go about seating them.

Through discussion it was decided to:

- Set criteria for process-Marilyn will create application and present to council for approval.
- Open the process-word of mouth, bulletin, web, pulpit...give membership characteristics as stated by approved structure of PPC presented in the power point and mention "If interested apply by:" with deadline for application.
- Concluded that as stated in PPC Structure, for the 2008-2009 year we are looking for 7 new people -- -discussion followed on following the by- law process .Terms /limits-need to be investigated and put in place in order to keep rotation of council moving correctly.
- Decided there should be a bulletin insert 2 weeks before (August 31, Sept.7) Ministry Faire Saturday/Sunday –which will include the call that we are looking for members. The bulletin information should include a list of present members, a contact person (Mike or any officer) and information explaining terms-6month, 1 year, 3 year etc....and information on where to find an application.
- It was decided that on Sept.6 th and 7th members of the council will speak in front of all masses to explain to people what parish council is/is becoming/our goals.
- It was decided that members of the council will be outside of masses to talk about parish council with name badges-Mike will schedule people per Mass for greeting/speaking.
- It was discussed and encouraged that by October the Screening Committee will be in place. It will include Father Hickey, Mike Burton (2007-2008 vice chair) and 2-3 outgoing members(suggested Mike should contact old board members from this past year(2007-2008) to serve on the screening committee as stated in our bylaws. Mike will chair this committee and will move forward quickly-he will present screening Committee members to council by our September meeting.
- It was decided candidates (thru above mentioned process) will be invited to apply.
- Discussion followed on how the screening process will take place
 - Brought to parish council for approval****discussion involved stating that this did not follow our set process as approved by Parish Council for application/screening process.

Discussion of Interim Community leaders:

- Fr. Hickey suggested Interim community leaders:

Kathy Heublein/*Liturgy and Worship*, Mary Fran Dolan/*Parish Life*, Dana Hayes/*Adult Ed.*, Char Sparrow/*School- Age Ed* , Jim Lacivita/*Human Concerns*.

Future Work

- Discussed development of a good parish council web page
- Discussed looking into developing future key stats/parish survey to determine customer service-this project should be added to agenda of a future meeting.
- Discussed developing mission statements/begin development of community.
- Discussed the idea of meeting with village people and Chamber to talk about “real estate” and demographics of our parish.

Pastor's report

Buildings /grounds

Fr. Hickey stated:

- Playdium committee-doing not- too costly things:
 - Skates room turned into locker room.
 - Snack bar updated/food more healthy.
 - Pool-all pipes have to be replaced/worth it? Get out of pool business?
 - Water- retention gardens should be done this week.
- Jefferson room is newly redecorated.
- Music office is newly repainted.
- Convent porch-cement will be repaired and baulstrait will undergo restoration.
- General “spiffing- up” of the school took place.
- The gym is getting new look.
- The Multi- purpose room is being developed for music for school children.
- Annual parish report is to be mailed to all parishioners in early September.
- In mid –September, books about stewardship-god/others/financial blessing will be available.
- The web site will be up the first week of September.
- Fr. Marek is now the Coordinator of Liturgical Ministries.

- Fr. Robeth-is now the Youth Ministry Coordinator for students in 1st and 2nd years of high school.
- Father asked that the Parish Council Members help to make CHRP successful-and to consider going on 1st weekend.
- Roger O'Brien and Jim Revord are working on "renewing" our Renew Program.
- School Nurse, Julie Cooper, resigned.
- Fr Hickey's 1st anniversary as Pastor of OLPH is Sept 1.

The evening's ending prayer was offered by Jim Lacivita.

Meeting Adjourned at 9:33 p.m.

Respectfully submitted,

Kathy Heublein

Next Meeting: Monday, September 15, 2008

7:30 p.m.

Francis Room

Opening prayer: Kathy Heublein

Closing prayer: Marilyn Jansen