

OLPH Parish Council Meeting minutes of October 19, 2009.

Present: Erin Maiorca, Father Hickey, Larry Ball, Noelle Walsh, Robert Hicks, Cary Martin, Rog O'Brien, Art Olivera, Kevin Baudhuin, Kevin Shaughnessy, Mike Burton, Matthew Thibeau and Nancy Pins.

Absent: Bill Lynch, Lynn McCreeny and Kathy Heublein.

Opening prayer given by Kevin B.

August minutes accepted by consensus with no changes.

Finance Committee Presentation by Nancy Schweider:

- ❖ The Finance committee is half way thru the presentation to the leadership groups, presentation has been well received. Main point of the presentation is educating the parish that the Offertory collection is the only "bucket" that supports the running of the parish.
- ❖ The first quarter is offertory is down 34K
- ❖ Many of the costs are fixed ie salaries.
- ❖ The only source of revenue for the parish that there is any control is the offertory.
- ❖ If everyone would increase their donation by **\$2.00 a week** the parish would meet and exceed their goals.
- ❖ A perception was raised that the parish was increased its spending in the last two years. Maybe expense should be discussed.
- ❖ Continue to bring feedback to the finance committee and Fr. Hickey.

Strategic Planning Update: Matt and Kevin S (see attachment)

- ❖ Positive feedback/concerns were discussed after strategic planning was discussed at their community meeting with education
- ❖ Points taken were that a summit with all ministry leaders and invited guests was the best approach. Must stress this is a "bottom up" approach. Lastly the PPC is not forcing the ministries to change.
- ❖ The role of the PPC is to help the ministries see that they are a part of a larger organization. This should be done in the community meetings so that the ministries "buy into the process"
- ❖ Father Hickey believes in the summit type meeting because it brings individuals and helps build relationships.
- ❖ By consensus a summit will be held 1/2010
- ❖ A steering committee was formed: Matt, Kevin S. Mike, Rog and Nancy to hammer out the details.

Community Communication and Team Charter: Discussion led by Erin (see attachment). Small group discussions were held, see page two for notes.

Closing Prayer: Matt

Minutes submitted by Nancy

SMALL GROUP NOTES:

To be discussion in the small group, the questions from page 3 of the handout: What will the “communities” accomplish and what will your “community” accomplish?

Group 1: “What will 5 communities accomplish?”

- 1a .5 communities –alignment, understanding, leadership of the entire parish
- b. First round will identify discrepancies, inefficiencies that can be dealt with
- 2a. Ability to look forward, communicate-teamwork have a larger comprehension
- b. Need to have strategic plan and financial program at separate meetings.

Group 2: What will the communities accomplish?

1. The ministry leaders seem to know each but not as aware of what each group is doing, need increase communication between groups
2. Low understanding about what the PPC’s role is.
3. Ministries need to have a better understanding of their part in the larger whole of the parish
4. Need to set the meeting dates in July to add importance to the community and get the time to plan for the meetings

Group 3: What will the communities accomplish?

1. Communication – Vertical - both up and down
 - a. Ie. Strategic planning/events/financial support
2. Communication – Horizontal - Communities join like ministries - Help them achieve their goals
3. Develop cooperation - Identifying opportunities for cooperation.
 - a. Developing good working relationships
 - b. Determine best practices
 - c. Alligning goals/seeing big picture
 - d. Help each other out (resources, ideas, working relationships)
4. Coordination
 - a. Avoiding conflicts (ie: scheduling)
 - b. Allowing people to see the big picture
5. Knowledge
 - a. Greater awareness and education – creates participation
6. Purpose - Understanding the overall purpose of the Parish
 - a. Marrying financial and strategic goals
 - b. How do they see the whole picture?

Erin than brought the discussion to the whole group to discuss how the communities are working with the goals of:

- Facilitate two way communication b/w PPC and ministries
- Improve relationships
- Align goals and/or activities of like ministries
- Broader understanding of whole vision/goals others, PPC etc.